



&lt;&lt;Last Updated:2023/02/17&gt;&gt;

## Course Schedule Information

Course Code	101828
Semester	Fall and Winter Term
Day and Period	Mon1
Course Name (Japanese)	(学共-方法論) World English Seminar(F)
Room	School of Foreign Studies/514 Classroom
Course Name	World English Seminar
Course Numbering Code	10FOST2B000
Credits	2.0
Student Year	2,3,4
Instructor	GREENING NEVILLE KAURI
Course of Media Class	Not Applicable

※About Course of Media Class

"Course of Media Class" are classes in which more than half of the classes are held in places other than classrooms by making advanced use of various media.

Undergraduate students can include up to 60 credits in media class course as requirements for graduation.

Even if this is not the case, we may hold classes using the media.

## Detailed Syllabus Information

Course Subtitle	<p>Title: Next Generation of Healthcare Management; Medical Interpreting and Translation.</p> <p>This course will be taught by Neville Greening and Dr. Kaori Minamitani (Medical Doctor, Chief Medical Adviser / Co-Instructor) in collaboration with the Handai Medical Interpreting course. Also, a qualified medical interpreter (Naoko Miki) will take part to give advice and her experience. It is a pre-study for students from Minoh campus who wish to learn Healthcare management, Medical Interpreting, and Medical Translation. The course will be one year, and there will be a field trip to Handai Hospital, Suita campus to observe hospital care, healthcare professionals, and possibly human anatomy classes. The final Medical role-play may be held at Minoh Campus. Several videos have been prepared by medical doctors at the hospital to help prep you for what lies ahead. The course will be limited in numbers as the hospital tour will be restricted to only those selected.</p>
Language of the Course	English
Type of Class	Lecture Subject
Course Objective	<p>This course is designed for foreign-born healthcare professionals and their families who may need more education and support in achieving optimal and successful transformation into their new culture. Effective communication is essential. This course consists of five lectures and a final quiz to test your knowledge. An in-depth explanation of verbal, non-verbal and written communication is provided. Upon completion of the class, you will have basic knowledge on how to correctly write emails, document and correct errors as accepted by the United States communication etiquette. You will learn how to communicate with your patients and families correctly; this process is also known as "bedside manners." Medical Interpretation and Translation.</p>
Learning Goals	<p>What you'll learn</p> <ul style="list-style-type: none"> <li>• Upon completing this education, you will be able to:</li> <li>• Define communication</li> <li>• Name verbal and nonverbal means of communication</li> <li>• Name 7 c's of clear communication</li> <li>• List and discuss the five elements of excellent service communication</li> <li>• Exemplified an AIDET communication</li> <li>• Understand and explain the concept of "managing up."</li> </ul>

	<ul style="list-style-type: none"> <li>List key steps to implement and assess the effectiveness of AIDET in a workplace</li> <li>Give examples of ASHLEE through body language</li> </ul> <p>What you'll learn</p> <ul style="list-style-type: none"> <li>Understand core Kaizen concepts and terminology</li> <li>Articulate and use the basic terms and concepts of Kaizen</li> <li>Understand and start practicing some basic Kaizen methods</li> <li>Explain the background of the Franciscan St. Francis Health kaizen journey</li> <li>Improve Medical Terminology and Understand Healthcare Ethics</li> <li>Medical Interpretation and Translation.</li> </ul>
<b>Requirement / Prerequisite</b>	<ul style="list-style-type: none"> <li>This is a beginner course, an introduction to "Kaizen" practices for continuous improvement</li> <li>English Proficiency</li> <li>Mental toughness and a strong stomach for anatomy.</li> </ul>
<b>Class Plan</b>	<p>Next Generation Healthcare Management; Medical Translation/Interpretation Course 2</p> <p>第1回/1st Hospital Floors and Health Professionals  第2回/2nd Body Parts. Medical Translation English &amp; Japanese (Role-play)  第3回/3rd Musculoskeletal System  第4回/4th Circulatory System  第5回/5th Respiratory System (Test)  第6回/6th Digestive System  第7回/7th Brain, Nervous System and Sensory System  第8回/8th Urinary System (Role-play)  第9回/9th Reproductive System  第10回/10th Endocrine System (Test)  第11回/11th BLS (Basic Life Support) ALS (Advanced Life Support)  第12回/12th Rehabilitation  第13回/13th Diet and Nutrition  第14回/14th Final Medical Role-play + Test (May be held at Minoh Campus)  第15回/15th Final medical assignment and evaluation</p>
<b>Independent Study Outside of Class</b>	Printed material and online videos.
<b>Textbooks</b>	Textbook material will be provided, and online videos.
<b>Reference</b>	<p>Medical Interpreter course at Osaka University. Please click or copy and paste the below link into your web browser for further information.</p> <p><a href="http://conso-kansai.or.jp/interpreter/">http://conso-kansai.or.jp/interpreter/</a></p>
<b>Grading Policy</b>	<p>1) Class attendance and participation (15%)  2) Peer Review and constructive feedback (20%)  3) Unit tests (30%)  4) Final exam (35%)</p>
<b>Attendance and Student Conduct Policy*</b>	See the grading policy. I will discuss conduct policy in class. All classes are onsite.
<b>Other Remarks</b>	Motivation is the key to success." Important Healthcare management skills you need today to succeed tomorrow, patient management, Project planning and executing, Communication and relationship building skills, Demonstrating leadership, Effective stakeholder communication, Everyday business operations, Curiosity, and learning.
<b>Special Note</b>	<p>No textbooks required, but materials will be printed from the below books:</p> <p>1) Basic Medical Language  2) Healthcare for Japanese-speaking Interpreters and Translators  3) The Medical Interpreter  4) For translators, Medical Knowledge (In Japanese) Book written by Medical doctors at Handai</p>
<b>Office Hour</b>	<p>Monday ~ Friday 8:50 ~ 21:00</p> <p>All classes are onsite.</p>
<b>Course conducted by instructors with practical experience</b>	With the above skills you can work in a hospital, clinic, medical institution, pharmaceutical company, government healthcare office, JICA, and more.

## Instructor(s)

Instructor Name	Affiliation, Title, Course	E-mail
Greening Neville Kauri		osaka.university2017@gmail.com

Cautions for Students

※出欠席及び受講に関するルール：令和 5 年度以降のシラバス項目 / \*Attendance and Student Conduct Policy: field available from FY2023